

Tallafest 2017 Terms & Conditions

Section 1 General Festival

1. Tallaght Community Council (TCC) are the festival organisers, a registered charity, CHY6563, supported by South Dublin County Council, the gardai and other local business sponsors.
2. The festival area is Main Street, St Maelruans and The Priory grounds, Tallaght village, Dublin 24, this is subject to change at the discretion of the organisers, the gardai and SDCC.
3. The festival date is Saturday, 24th of June 2017 and the festival is open to the public from 12 to 6pm.
4. The Main Street area of the festival will be pedestrianized from 8 am to 8 pm, in accordance with the relevant road closure by laws and processes. Local access will be facilitated with residents and businesses. Dublin Bus will re-route effected bus routes via the N81 during the road closure.
5. **The festival area is a strictly no alcohol zone, no exceptions.** Any breach of this policy will be immediately passed to the supervising gardai in attendance and the person(s) will be escorted out of the festival area and they will be refused re-entry.
6. **Under 18s must be accompanied by a supervising and responsible adult at all times while in the festival area. No exceptions.**
7. People attending the festival do so at their own risk and Tallaght Community Council will not be responsible for any loss, damage or accidents which may occur on and during the festival.
8. The volunteer stewards must be respected at all times and the festival attendees are asked to fully cooperate with the volunteer festival organisers and stewards at all times.
9. **There is no commercial leafleting or bucket collections allowed on the festival site without prior written permission from Tallaght Community Council.**
10. There is no advertising allowed on the festival site except that approved by TCC. Any signage erected without express permission will be removed & destroyed.
11. Attendees are asked to respect the festival zone and use the litter bins provided around the festival site, anyone found littering will be asked to leave and their littering reported to SDCC and the gardai. They will be refused re-entry.
12. Public toilets are available and we ask you to leave them as you would hope to find them.
13. There is a medical station provided on the festival site, this is manned by trained volunteers.
14. This is an outdoor festival and is subject to the prevailing weather conditions on festival day. Some activities may have to be varied or cancelled subject to weather conditions on the day. This will not lead to refunds to any commercial entities. Although we hope for fabulous sunshine !

Section 2. Festival Performers and Participants

15. All volunteer performers and participants must register in advance with TCC in writing via www.tallafest.ie or by letter to TCC.
16. All performers and participants must be covered by their organisations insurance for performances at events & venues other than their club / organisation address.
17. **The relevant insurance details must be shown & copies given to TCC in advance of the festival to finalise their performance in the festival programme.**
18. **All performing groups and participants must have a supervising adult responsible for the club / organisation on the festival site at all times. This adult name and full contact details must be confirmed to TCC in the application.**
19. The performing groups must attend the safety briefings / training in advance of the festival start and cooperate with the festival organisers on the day.
20. All performers participate at their own risk. Tallaght Community Council will not be responsible for any loss, damage or accidents which may occur on and during the festival.
21. The logistics or any live / contact demonstrations must be discussed with TCC in advance of the festival and must be fully approved before attempted on the day of the festival.
22. **There are no bouncing castles or inflatables permitted onsite.**

23. TCC will allocate a designated area for each group on the festival site to meet the groups needs as outlined at registration.
24. All incidents and issues need to be reported immediately to the TCC committee who are mobile on the site or at event HQ.

Section 3. Commercial / Community Vendors, Stalls and Information booths

25. All commercial or community vendors / stall holders must register in advance of the festival on www.tallafest.ie and no booking is complete until confirmed in writing from TCC.
26. There is a charge for commercial vendors and stall holders for a 3 x 3 pitch, this does not include insurance, weather cover, a table or set up support. These must be provided by the vendors themselves.
27. Vendors must provide acceptable evidence of their insurance details to TCC in advance of the festival in order to secure and complete their booking.
28. **All stall pitches will be allocated by TCC and are non-transferable. Stall holders are asked to fully cooperate with the volunteer festival organisers.**
29. **Once the stall application is fully confirmed, there are no refunds given.**
30. There is no subletting to other vendors of a pitch at Tallafest. The vendor attending the festival must match the applicant details.
31. **Stall holders are responsible for all waste and litter management on and around their stall. Stall holders must clean their stall pitch area, including a full sweep of the ground, fully as part of the take down process & bring all litter with them.**
32. Stall holders must arrive before 10.00am to ensure they are fully set up before 11.00 am & ready to trade. The stalls must be fully taken down and the pitch clean by 6:00 pm latest on the festival day.
33. There is limited parking close to the festival site and will be allocated on a first come first served basis. There is private parking in the High Street, The Square, there are fees associated with these spaces and is outside the control of TCC.
34. Stall holders must hold all the relevant trading licences and insurances to sell goods at public festival events. They must be shown in advance of the festival and available for inspection on the day for market inspectors, TCC or other officials.
35. Any requirements for power must be outlined at application stage and will incur a separate plug in fee, Price on application.
36. The stall fee for some community and charity information booths and stalls may be reduced or waived, this is at the discretion of TCC, whose decision is final.

Last one – Have fun, lets hope the sun shines & enjoy the day sensibly !!
